



Board of Aldermen Request for Action

MEETING DATE: 5/5/2026

DEPARTMENT: Finance

AGENDA ITEM: Bill No. 3113-26, FY2026 Budget Amendment No. 5 - 1st and 2nd Reading

REQUESTED BOARD ACTION

A motion to approve Bill No. 3113-26, amending the FY2026 Budget to add \$46,542.18 to the General Fund expenditure budget, \$3,629.87 to the Combined Water and Wastewater Systems Fund expenditure budget, \$38,292 to the Public Safety Sales Tax Fund expenditure budget, and \$25,064 to the Parks and Recreation and Stormwater Sales Tax Fund expenditure budget. 1st and 2nd reading by title only.

SUMMARY

Since adoption of the budget and amendment number four to the FY2026 budget, additional needs have been identified, requiring amendment to add expenditure authority to several funds.

HVAC Repairs – General Fund

The current unit in the Board Meeting Room is failing and no longer able to maintain adequate temperature control, resulting in consistently warm conditions that impact comfort and productivity during meetings. With the approach of summer, the issue is expected to worsen, potentially disrupting operations and limiting use of the space. Addressing this now will ensure a functional, reliable system and the reduce potential of emergency repair costs. The cost to replace the unit is \$10,370.31.

Transition to Microsoft SharePoint – General Fund

City staff have been working with the IT support provider to transition to Microsoft SharePoint. This platform will improve document management, enhance collaboration across departments, and provide more secure and efficient access to shared information. The total cost of implementation is \$7,650.

Staffing Reclassification and Additions – Multiple Funds

During a recent position review, McGrath Consulting recommended the addition of a Police Captain to help alleviate workload pressures at the Captain level. Staff presented several funding scenarios to the Board on April 21, 2026, including options that incorporated a cost-sharing approach with the Public Safety Sales Tax Fund. The Board supported staff's recommendation to implement a 50/50 cost split between the General Fund and the Public Safety Sales Tax Fund. To support this allocation, a budget amendment is required in both funds to cover four months of expenses.

Under this proposal, the General Fund will need to appropriate an additional \$24,892, representing its 50% share for the four-month period.

With the addition of the captain position, a vehicle will also be required. The cost will be fully funded by the Public Safety Tax Fund for four months of the FY25 budget period, resulting in an additional expense of \$3,400 to the Fund for the FY26 budget.

With the addition of the captain position, uniform and equipment expenses will also be incurred, totaling \$10,000. These costs will be fully funded by the Public Safety Tax Fund and are budgeted for FY26. The total includes \$3,500 for uniforms, \$1,500 for a police vest, and \$5,000 for a police radio.

As part of the Public Works Department reorganization presented to the Board on April 21, 2026, the reclassification of the Assistant to the Public Works Director to Assistant Public Works Director was recommended. This reclassification results in an increased personnel cost for the remaining six months of FY26 totaling \$7,259.74. Consistent with the established cost allocation, 50% of this amount is to be charged to the General Fund and 50% to the Combined Water and Wastewater Systems Fund (CWWS). Accordingly, this budget amendment reflects an increase of \$3,629.87 to the FY26 General Fund and CWWS Fund budgets.

OK Trail Railroad Project – Parks and Recreation and Stormwater Sales Tax Fund
During construction, a drainage issue was identified with the HDPE pipe, as the flow line is positioned significantly below the creek bed, which would result in improper drainage and water pooling. The proposed corrective measures include raising the east side by approximately 4–5 feet, adding riprap for stabilization, and installing end sections. Total increase to the expenditure budget for this amendment is \$25,064.

Based on the changes, the following the expenditure budgets of the following funds are recommended to be increased by the amounts listed.

| | |
|--|-------------|
| General Fund | \$46,542.18 |
| Public Safety Sales Tax Fund | \$38,292.00 |
| CWWS Fund | \$ 3,629.87 |
| Parks and Recreation and Stormwater Fund | \$25,064.00 |

PREVIOUS ACTION

The FY2026 Budget was adopted on October 21, 2025 and amended with budget amendment #1 on November 18, 2025, #2 on December 16, 2025, #3 on March 24, 2026, and #4 on April 7, 2026.

POLICY ISSUE

N/A

FINANCIAL CONSIDERATIONS

Funds for these items were not included in FY2026 Adopted Budget. All funds have sufficient fund balance to provide funding for these changes.

ATTACHMENTS

- | | |
|---------------------------------------|-----------------------------------|
| <input type="checkbox"/> Ordinance | <input type="checkbox"/> Contract |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Plans |
| <input type="checkbox"/> Staff Report | <input type="checkbox"/> Minutes |
| <input type="checkbox"/> Other: | |

AN ORDINANCE AMENDING THE FY2026 BUDGET TO ADD \$46,542.18 TO THE GENERAL FUND EXPENDITURE BUDGET, \$3,629.87 TO THE COMBINED WATER AND WASTEWATER SYSTEMS FUND EXPENDITURE BUDGET, \$38,292 TO THE PUBLIC SAFETY SALES TAX FUND EXPENDITURE BUDGET AND \$25,064 TO THE PARKS AND RECREATION AND STORMWATER SALES TAX FUND EXPENDITURE BUDGET

WHEREAS, pursuant to Ordinance 3278-25, passed on October 21, 2025, the Board of Aldermen approved the fiscal year ending October 31, 2026, budget; and

WHEREAS, an amendment to the General Fund is required to allocate \$10,370.31 for the HVAC project cost; \$7,650 for SharePoint transition; \$24,892 for police Captain 50% share; \$3,629.87 for Public Works department reorganization; and

WHEREAS, additional cost were necessary to complete the plans for the projects and reorganization in amount of \$46,542.18; and

WHEREAS, an amendment to the General Fund is required to allocate \$46,542.18 for additional cost; and

WHEREAS, the FY2026 Budget did not include funds of \$3,629.87 required for the Combined Water and Wastewater System Fund; and

WHEREAS, additional cost were necessary for the reorganization in amount of \$3,629.87 for the Public Works department reorganization; and

WHEREAS, an amendment to the Combined Water and Wastewater System Fund is required to allocate \$3,629.87; and

WHEREAS, an amendment to the Public Safety Sales Tax Fund is required to allocate \$24,892 for 50% share of the Captain position; \$3,400 for 100% share of the Captain vehicle; \$10,000 for Captain equipment (\$3,500 for uniforms, \$1,500 for a police vest, and \$5,000 for a police radio); and

WHEREAS, additional cost were necessary for the additional Captain position reorganization in amount of \$38,292; and

WHEREAS, an amendment to the Public Safety Sales Tax Fund is required to allocate \$38,292 for additional cost; and

WHEREAS, on December 16, 2025, the Board approved Resolution 1534 project approval with Epic Concrete Construction, for construction services for the OK Railroad Trail project in the current amount of \$315,044; and

WHEREAS, additional services were necessary to complete the projects in the amount of \$25,064; and

WHEREAS, an amendment to the Park and Stormwater Sales Tax Fund is required for additional \$25,064 for the project cost.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI AS FOLLOWS:

THAT the fiscal year ending October 31, 2026, Budget is hereby amended to add:

- **\$46,542.18** to the expenditure budget in the General Fund.
- **\$3,629.87** to the expenditure budget in the Combined Water and Wastewater Fund.
- **\$38,292** to the expenditure budget in the Public Safety Sales Tax Fund.
- **\$25,064** to the expenditure budget in the Park and Stormwater Sales Tax Fund.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 5th day of May 2026.

Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk

First Reading: 05/5/2026

Second Reading: 05/5/2026